



Jim Martindale

Phone: (626) 914-2755

E-mail: [jim@martindalecommercial.com](mailto:jim@martindalecommercial.com)

## Virtual Suites at Martindale Executive Centre

216 N Glendora Ave, STE 200, Glendora, CA 91741

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The Virtual Suite Basic Package is the perfect solution for those professionals who require a physical business presence but don't need a physical office. Virtual suites are "located" at 216 N Glendora Ave, Suite 200, in Glendora, where a professional staff will greet any visiting clients and pick up mail or packages sent to your virtual suite address. Virtual suite professionals also have access to Martindale Executive Centre's onsite commercial printer, copier, scanner, and fax as well as discounted rates for conference room use.

*\$175/Month*

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The Virtual Suite Communication Package adds a business telecom presence to the all the features of the Virtual Suite Basic Package, including a business telephone number for inbound calls, telephone answering service, a voicemail box, an e-fax number for inbound faxes, and unified messaging service which sends all faxes and voicemails to an e-mail address of your choice.

*\$295/Month*

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The Martindale Executive Centre conference room provides the perfect professional environment for presentations and meetings. Laptop connections for video and sound are available in the conference table to display multimedia presentations on the 50" plasma screen. Five hours per month of prepaid conference time can be added to a virtual suite package for \$100 per month. Alternatively, virtual suite executives may rent the conference room for \$35 per hour on a "pay as you go" basis. The conference room may be rented for \$50 without a virtual suite package on a "pay as you go" basis.

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